

Direct Support Professional Positions				
Definition: Direct Support Professionals assist clients with tasks, learning, and all aspects of daily living in every environment, from classrooms, to residences, and the community at large. Caring, patience, excellent written and verbal ability, and attention to detail are important skills for this position.				
Location	Days & Hours	Total Hrs.	Req #	Site
Dept 131 Tanya Drive	Fri 10p-8a Sat & Sun 8p-8a	34	4613	Supported Living Client Home & Community
Dept 146 Starview Ln	Fri & Mon 3p-10p Sat & Sun 8a-8p	38	4614	Supported Living Client Home & Community
Dept 150 Hamilton Chase Apts	Fri 3p-10p Sat & Sun 8a-8p	31	4536	Supported Living Client Home & Community
Dept 153 Bonnie Dr. B	Fri 10p-8a Sat & Sun 8p-8a	34	4617	Supported Living Client Home & Community
Dept 154 Bonnie Dr. A	Fri 3p-10p Sat & Sun 8a-8p	31	4537	Supported Living Client Home & Community
Dept 157 Shallowford Rd.	Mon-Fri 2p-10p	40	4638	Supported Living Client Home & Community
Dept 161 Foster Rd.	Fri 10p-8a Sat & Sun 8p-8a	34	4620	Supported Living Client Home & Community
Dept 161 Foster Rd.	Fri 10p-8a Sat & Sun 8p-8a	34	4621	Supported Living Client Home & Community
Dept 162 Kenny Way	Sun 8a-8p Mon-Thurs 3p-10p	40	4622	Supported Living Client Home & Community
Dept 162 Kenny Way	Fri & Mon 3p-10p Sat & Sun 8a-8p	38	4623	Supported Living Client Home & Community
Glen A Rotating 2nd	Rotating 2 nd	76 per two weeks	4601	ICF/ID Group Home & Community

ORANGE GROVE CENTER CURRENT JOB OPENINGS

6/29/2010

Glen B DSP	Mon-Fri 2:30p-10:30p	40	4603	ICF/ID Group Home & Community
Glen B DSP	Sat & Sun 6:30a-10:30p	32	4640	ICF/ID Group Home & Community

Location	Days & Hours	Total Hrs.	Req #	Site
Glen B DSP	Sat & Sun 6:30a-10:30p	32	4651	ICF/ID Group Home & Community
Glenwood B 3rd shift Weekends	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	3487	ICF/ID Group Home & Community
Glenwood B 3rd shift Weekends	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	3486	ICF/ID Group Home & Community
Lead DSP Glenwood B 3rd shift weekends	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	3485	ICF/ID Group Home & Community
Dept 111 Brookhaven	Sat & Sun 6:30a-10:30p	32	4606	ICF/ID Group Home & Community
Dept 111 Brookhaven	Mon-Fri 2:30-10:30	40	4604	ICF/ID Group Home & Community
Dept 111 Brookhaven	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	4496	ICF/ID Group Home & Community
Dept 112 Shelby Circle	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	4308	ICF/ID Group Home & Community
Dept 114 Whispering Hills	Sat & Sun 11:30p-7:30a	16	4312	ICF/ID Group Home & Community

Dept 114 Whispering Hills	Sat & Sun 10:30p-6:30a	16	4534	ICF/ID Group Home & Community
Dept 114 Whispering Hills	Sat & Sun 6:30a-10:30p	32	4639	ICF/ID Group Home & Community
Dept 115 Vance Rd	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	4497	ICF/ID Group Home & Community
Dept 116 Highland Rd 4M	Sat & Sun 10:30p-6:30a	16	4569	ICF/ID Group Home & Community

Location	Days & Hours	Total Hrs.	Req #	Site
Dept 116 Highland Rd 4M	Sat & Sun 11:30p-7:30a	16	4570	ICF/ID Group Home & Community
Dept 117 Dowlen RD	Fri & Sat 10:30p-6:30a Sun 10:30p-9:30a	27	4366	ICF/ID Group Home & Community
Dept 119 Crestwood	Sat & Sun 6:30a-10:30p	32	4575	ICF/ID Group Home & Community
Dept 122 Tiftonia B	Rotating 3rd 11p-7a	76 per two weeks	4607	ICF/ID Group Home & Community
Dept 122 Tiftonia B	Rotating 3rd 11p-7a	76 per two weeks	4608	ICF/ID Group Home & Community
Dept 80 Folts Dr. Ladies'	Sun 9a-5p Wed-Fri 1p- 9p Sat 11a-7p	40	4609	Residential Habilitation Group Home/ Community
Dept 83 Wilcox Men's	Wed-Sat 10p-8a	40	4610	Residential Habilitation Group Home/ Community
Dept 84 Wilcox Ladies'	Sun 11a-7p Mon-Thurs 1p-9p	40	4611	Residential Habilitation Group Home/ Community

ORANGE GROVE CENTER CURRENT JOB OPENINGS

6/29/2010

Dept 86 3523 Lillian Ct.	Sat & Sun 8a-8p Tue&Wed 4p- 12a	40	4612	Residential Habilitation Group Home/ Community
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Live-in House Manager Positions

Definition: Live-in House Managers live in the same residence as their clients, although in a separate “apartment” area. They are primarily responsible for the care of their clients, management of the staff, and upkeep of the home. These are challenging positions, requiring the ability to keep an eye on all aspects of several clients' care at once. This is a 24/7 on-call position, requiring complete flexibility to cover last minute staffing needs.

Location	Days & Hours	Total Hrs.	Req #	Site
Dept 111 Brookhaven	House Manager	FLEX 75 per two weeks	4574	ICF/ID Group Home & Community

Assistant House Manager Positions

Definition: Assistant House Managers aid the House Managers in assuring the care of all clients, upkeep of the home, and training & development of staff. Ideally, Assistant House Managers will learn every aspect of the House Manager's job, so that they can fill in when the House Manager must be absent/on break, etc. This is a 24/7 on-call position, requiring complete flexibility to cover last minute staffing needs.

Location	Days & Hours	Total Hrs.	Req #	Site
Glen A Assist HM	Assist House Manager	Flex 40/wk	4600	ICF/ID Group Home & Community
Glen B Assist HM	Assist House Manager	Flex 40/wk	4602	ICF/ID Group Home & Community

Day Program Positions			
Position	Days	Hours / Total Hours per Week	Site/Notes
Direct Support Staff	Mon-Thurs	8:30am – 3:00pm / 26 per week	Direct Support in work environment
Direct Support Staff	Mon-Fri	8:00am – 3:30pm / 37.5 per week	Direct Support in adult classroom
Supports Manager	Mon-Fri	8:00am – 4:00pm / 37.5 per week	Must have degree in related field

Residential Nursing Positions			
Position	Hours	Hours / Total Hours per Week	Site/Notes
LPN	Sat & Sun	7:00am-7:00pm/ 24 per week	Glenwood B
LPN	Thrs 11p-8a, Fri 11p-7:30a, Saturday 7p-7:30a		Brookhaven (30 hrs/wk)
LPN	Mon-Fri	2:30pm-11:00pm / 42.5 per week	Shelby Circle
LPN	Sat & Sun	7:00am- 11:00pm / 32 per week	Shelby Circle
LPN	Mon-Fri	2:30pm-11:00pm / 42.5 per week	Whispering Hills
LPN	Sat & Sun	7:00am- 11:00pm / 32 per week	Whispering Hills
LPN	Sat & Sun	7:00am-7:00pm / 24 per week	Vance Road
LPN	Saturday	7:00pm – 7:00am / 12 per week	Vance Road
LPN		Thrs 12pm-9am & Fri 11pm-7am 17 per week PRN ONLY	Vance Road
LPN	Sat & Sun	7:00am- 11:00pm / 32 per week	Highland Road
LPN	Fri & Sat	11pm – 7am / 16 per week	Highland Road
LPN	Fri & Sat	11pm – 7am / 16 per week	Comet Trail
LPN	Sat & Sun	7:00am- 11:00pm / 32 per week	Crestwood Drive
LPN	Fri & Sat	11pm – 7am / 16 per week	Crestwood Drive
LPN	Sat & Sun	7:00am-7:00pm/ 24 per week	Hixson Pike
LPN		Fri 11p-7a, Sat & Sun 7p-7a / 32 per week	Hixson Pike
LPN	Alt. Daily	7:00pm-7:00am / 84 Bi-weekly	Carla Swafford Dr
LPN	Alt. Daily	7:00pm-7:00am / 84 Bi-weekly	Carla Swafford Dr